



Emergency Out-of-Cycle Grants Guidelines

The Telluride Foundation Board of Directors recognizes that there will be times when its annual grant cycle does not work for all organizations and their needs. To meet those needs the Foundation Board of Directors has created a process for reviewing emergency grants.

Emergency grants are requests that fall out of the Foundation's annual cycle of granting. Because of timing issues or emergencies that arise, not all organizations can fit their request into the regular October to December cycle. Emergency grants are not intended to be a catch-all for organizations which fail to anticipate the October-December cycle or to meet a budget crisis which occur from poor financial planning. The grants are intended to address needs that arise through external or uncontrollable emergencies and which present a compelling story of an unmet and necessary need.

Qualified applicants: Only organizations with Internal Revenue Service 501(c)3 status are qualified to apply.

Types of Needs: Only two types of needs will be considered.

1. Health and Human emergencies: For instance, if a social services organization which shelters the homeless finds during an extremely cold February it is trying to shelter an unprecedented number of homeless, the organization might submit an application for emergency funding. Natural disasters and community emergencies fall within this category
2. Organizational or Leadership changes: Under very unusual circumstance an emergency grant may be considered due to the organization going through a fundamental governance or senior leadership change.

Purpose of Need: Consistent with the Foundation's regular grant guidelines the need must fit the mission of the Foundation and must serve people living or working in San Miguel, Ouray, west Montrose counties and Rico.

Review Criteria: The Foundation will review the applications using the same criteria stated in regular guidelines. Additionally, the Foundation will consider the urgency of the situation described and whether the applicant could reasonably apply during the regular cycle.

See Grant Application Format, Below

Emergency Out-of-Cycle Grants Application:

1. Organization

Name of organization:

Address:

Town:

State:

Zip Code:

Date:

Federal Tax ID:

2. Contact Information

Contact Person:

Telephone no:

Fax no:

Email address:

3. One Paragraph Description of the Need and Use of Funds (include short explanation of the exact need and timing of funds. Also why it cannot be met with the organizations current resources)

4. Location (s) of Services/Programs being Provided

5. Amount requested: \$

Date Funds Needed:

6. Purpose/mission of organization:

7. Names of members of governing board:

8. Financial Information of Organization: Current Year's Budget and actual figures to date; Year-end revenue and expense statement from last year.

9. Signature of Executive Director or Board Member